

BEDMINSTER FAMILY PRACTICE

Request to Access Health Records (SAR) and Medical Information in accordance with the General Data Protection Regulation (GDPR)

Upon receipt of your request, the practice will aim to respond within one calendar month. The NHS App contains information which may prevent you from filling in this form.

Once you have completed this form, please return this form to the practice by hand or via email: bedminsterfamilypractice@nhs.net

SECTION 1 - YOUR DETAILS

Name

Date of Birth

For example, 23 5 2004

Day Month Year

Phone Number

Email Address

PLEASE READ THE FOLLOWING SECTIONS TO SEE WHICH ONE BEST APPLIES TO THE INFORMATION YOU REQUIRE

SECTION 2 - MEDICAL RECORDS (Subject Access Request)

WHAT TYPE OF MEDICAL INFORMATION DO YOU REQUIRE?

- ☐ Medical Records for last 10 years
- ☐ Health Summary
- ☐ Specific Condition(s) / Date Range of Records
- ☐ Full Medical Records

If you require records relating to a specific condition or from a certain date range, please specify details below. If you have chosen Summary, please specify the details you would like included.

WHY DO YOU REQUIRE THIS INFORMATION?

SECTION 3 - MEDICAL REPORT REQUEST

Please note that not all services are covered under the NHS contract. Some requests such as certain medical reports, letters, or forms, may fall outside of NHS-funded work and will incur a fee. You will be informed in advance if charges apply.

What type of medical report do you require?

- ☐ LGV/HGV/PSV Medicals
- ☐ Taxi Medicals
- ☐ Other

If you have selected "Other" please specify below

Why do you require this report? (optional)

CONSENT FOR BEDMINSTER FAMILY PRACTICE AND LALU PROCESSING

This form collects your name, date of birth, email, other personal information and medical details. This is to confirm you are registered with the practice, to allow the practice team to contact you and to update your medical records held by the practice and our partners in the NHS. Please read our privacy policy to discover how we protect and manage your submitted data.

- ☐ I consent to the practice collecting and storing my data from this form.

Bedminster Family Practice uses Lalu, a specialist provider that supports GP practices with processing Subject Access Requests. Lalu will only process your information on behalf of the practice and in line with UK data protection law. More information is available at: <https://lalu.co.uk/privacy/>

Do you consent to your information being processed by Lalu for the purpose of your request?

- ☐ Yes

If you do not wish Lalu to process your information, you can submit a request via our website or by email and clearly state this in your request. Unless you state otherwise, email requests will be processed using Lalu.

PLEASE NOTE THAT IF YOU OPT OUT OF LALU, YOUR REQUEST WILL NEED TO BE PROCESSED MANUALLY BY OUR STAFF, WHICH MAY TAKE LONGER.

Signature Date